



Life Christian University

Dear Life Christian University Student or Faculty Member:

Thank you for your interest in obtaining Ministry Life Experience (MLE) credit.

This letter is to clarify the purpose of MLE credit and who should apply for it. MLE credit was created to recognize: 1) Individual academic study, and; 2) The preaching or teaching of God's Word. Most ministry of helps experience—though it makes an extremely valuable contribution to the overall well-being of the local church and to a Christian's preparation for full-time ministry—does not count towards MLE credit.*

Teaching or preaching in formal classes sanctioned by the church and within the church will qualify, such as adult services, children's church, and youth services. To qualify for MLE credit, the majority of the material presented should result from the instructor's own study of the Word of God and not rely solely upon use of pre-printed curriculum. MLE credit will also be awarded for evangelistic speaking engagements, as well as teaching or preaching over radio, television, and the Internet. Conducting Sunday school classes, home Bible studies, or cell groups do not count toward MLE credit.

To earn MLE credit, you must have a minimum of one of the following:

- 1 year of experience as a full-time, senior pastor teaching or preaching the Word of God.
- 2 years in full-time ministry, teaching or preaching the Word of God.
- 3 years of experience in part-time ministry, teaching or preaching the Word of God.

Please do not send certificates, awards, documents, news articles, etc. These will not increase your MLE credit. Any published books, tapes, or CDs submitted to substantiate credit for teaching will not be returned.

If you feel you qualify for MLE credit, complete the enclosed form and make a payment of \$35 for the MLE application fee, payable to your local campus. The MLE Application must be received by the Admissions Department within 60 days of your application date in order to avoid an additional assessment fee of \$50. The Admissions Department will review your application and award credits for all qualifying life experience. They will send you a letter showing the MLE credits for which you are eligible and the total fee due.

IF MLE CREDITS ARE AWARDED: The fees for MLE credit are \$10 per credit-hour awarded at the undergraduate (bachelor's) level and \$15 per credit-hour-awarded at the graduate (master's) level. You will have 60 days from the date of your MLE Award Letter to pay the MLE Credit Awarded Fees. The maximum MLE credits that can be awarded are 30 credit-hours for undergraduate students and 9 credit-hours for graduate students. No MLE credits can be awarded for post-graduate (doctoral) level students.

**Main Campus &
Administrative Offices**

Street Address
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Lutz FL 33549
USA

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Tampa FL 33688-2360
USA

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www.lcus.edu
info@lcus.edu

Sincerely,

Dr. Douglas J. Wingate
President & Founder

MLE ELIGIBILITY WORKSHEET

Ensure that you qualify for Ministry Life Experience credit by answering the following questions before you fill out this MLE Application.

Yes No **Question 1:** Have you taught the Word of God at least 20 times per year?

Yes No **Question 2:** Have you taught the Word of God in:

- Services or formal classes sanctioned by the church?
-OR-
- In evangelistic meetings or on radio or television?

Yes No **Question 3:** Has the majority of the material taught come from your own study of the Word of God?

WARNING: Conducting Sunday school classes, home Bible studies, or cell groups does *not* count toward MLE credit.

If you were not able to answer “Yes” to each of the 3 questions above, you do *not* qualify for MLE credit at this time

FOR LCU OFFICE USE ONLY

MLE CREDITS AWARDED: UNDERGRADUATE	MLE CREDITS AWARDED: GRADUATE	UNDERGRADUATE FEE	GRADUATE FEE	TOTAL FEES	MLE AWARD DATE	FEES DUE DATE
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Life Christian University

MINISTRY LIFE EXPERIENCE CREDITS APPLICATION

IMPORTANT:

- Please PRINT, TYPE, or fill out the form on your computer.
- Answer all questions. Application will not be processed unless all questions are answered (use "N/A" if not applicable);
- This application must be signed and dated.
- The \$35 MLE Application Fee must be included.
- Please retain a photocopy of the completed form for your records.

1. PERSONAL INFORMATION

STUDENT ID#	<input type="checkbox"/> MR. <input type="checkbox"/> MS. <input type="checkbox"/> MRS. <input type="checkbox"/> REV. <input type="checkbox"/> MISS <input type="checkbox"/> DR.	LAST NAME	FIRST NAME	MI	<input type="checkbox"/> SR. <input type="checkbox"/> JR. <input type="checkbox"/> ____	MAIDEN NAME (IF APPLICABLE)
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2. SIGNATURE

By my signature, I certify that the statements made herein are true, accurate, and verifiable to the best of my knowledge.	SIGNATURE
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3. MINISTRY EXPERIENCE INFORMATION

MINISTRY EXPERIENCE #1	INVOLVEMENT: <input type="checkbox"/> SENIOR PASTOR <input type="checkbox"/> EVANGELIST <input type="checkbox"/> CHILDREN'S MINISTER <input type="checkbox"/> LAY MINISTER <input type="checkbox"/> RADIO / TV (CHECK ONE) <input type="checkbox"/> ASST. PASTOR <input type="checkbox"/> ITINERANT TEACHER <input type="checkbox"/> YOUTH MINISTER <input type="checkbox"/> ADMINISTRATOR <input type="checkbox"/> OTHER: <input type="checkbox"/> MISSIONARY <input type="checkbox"/> CHAPLAIN <input type="checkbox"/> MUSIC MINISTER <input type="checkbox"/> COUNSELOR <input type="checkbox"/> _____ (PLEASE SPECIFY)					
	CHURCH / MINISTRY NAME					
	ADDRESS		CITY	STATE OR PROVINCE		
			POSTAL CODE	COUNTRY		
	VERIFYING STAFF MEMBER NAME & TITLE				PHONE NUMBER (WITH AREA AND/OR COUNTRY CODES)	
	YOUR TITLE	WERE YOU: <input type="checkbox"/> FULL-TIME PAID STAFF <input type="checkbox"/> PART-TIME PAID STAFF <input type="checkbox"/> VOLUNTEER STAFF			START DATE (MM/DD/YYYY)	STOP DATE (MM/DD/YYYY)
	YOUR DUTIES & RESPONSIBILITIES					
	ACCOMPLISHMENTS (WHAT PROJECTS AND/OR PROGRAMS DID YOU DEVELOP OR IMPLEMENT? WHAT WERE THE RESULTS OF YOUR EFFORTS?)					

3. MINISTRY EXPERIENCE INFORMATION (CONTINUED)

MINISTRY EXPERIENCE #	INVOLVEMENT: <input type="checkbox"/> SENIOR PASTOR <input type="checkbox"/> EVANGELIST <input type="checkbox"/> CHILDREN'S MINISTER <input type="checkbox"/> LAY MINISTER <input type="checkbox"/> RADIO / TV (CHECK ONE) <input type="checkbox"/> ASST. PASTOR <input type="checkbox"/> ITINERANT TEACHER <input type="checkbox"/> YOUTH MINISTER <input type="checkbox"/> ADMINISTRATOR <input type="checkbox"/> OTHER: <input type="checkbox"/> MISSIONARY <input type="checkbox"/> CHAPLAIN <input type="checkbox"/> MUSIC MINISTER <input type="checkbox"/> COUNSELOR (PLEASE SPECIFY)				
	CHURCH / MINISTRY NAME				
	ADDRESS		CITY	STATE OR PROVINCE	
			POSTAL CODE	COUNTRY	
	VERIFYING STAFF MEMBER NAME & TITLE			PHONE NUMBER (WITH AREA AND/OR COUNTRY CODES)	
	YOUR TITLE	WERE YOU: <input type="checkbox"/> FULL-TIME PAID STAFF <input type="checkbox"/> PART-TIME PAID STAFF <input type="checkbox"/> VOLUNTEER STAFF		START DATE (MM/DD/YYYY)	STOP DATE (MM/DD/YYYY)
	YOUR DUTIES & RESPONSIBILITIES				
	ACCOMPLISHMENTS (WHAT PROJECTS AND/OR PROGRAMS DID YOU DEVELOP OR IMPLEMENT? WHAT WERE THE RESULTS OF YOUR EFFORTS?)				

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